



Management Coordination Committee Meeting Agenda
Tuesday, April 19, 2022
10 a.m.-noon, Teleconference

General Business

1. **Introductions** - All
2. **Meeting Minutes** - Darrell (5 min.)
3. **Announcements** - All

Discussion Items

4. **2021 Annual Report** - Kristin Pace, Madelaine (15 min.)
Review 2021 performance report, and year-end financials
5. **2023-2024 Budget Development** - Maythia, Madelaine (15 min.)
Review current estimates to prepare for budget adoption in May
6. **Performance Management** - Kristin Pace (20 min.)
Review proposed 2022 Quarterly Report format and development of RBA metrics for the Program in 2022
7. **Haz Waste – SPU Facilities Agreement** - Dave, Ashley (15 min.)
Review and discuss the purpose, scope, and content of the agreement for Seattle’s collection services and facilities
8. **Collection Services and Facilities Planning** - Dave, Ashley (15 min.)
Review and discuss the purpose and scope of pending planning for collection services and facilities
9. **Haz Waste Emergency Response Roles** - Dave (10 min.)
Clarify Program roles related to emergency response, in relationship to partner agency roles

Updates

10. **Director’s Report and Look-Ahead Calendar** - Maythia (5 min.)
Review items of note and upcoming MCC meetings
-

Decision Items:

- February meeting minutes (Item 2)

Read-Ahead Material:

- February meeting minutes (Item 2)
 - 2021 Annual Report (Item 4)
 - 2023-2024 Budget Development Briefing (Item 5)
 - Haz Waste – SPU Facilities Agreement Draft Scope (Item 7)
 - Collection Services and Facilities Study – Draft Project Charter (Item 8)
 - Director’s Report (Item 10)
-

Next Meeting: May 17, 2022, 10 a.m.-noon, teleconference