



**Management Coordination Committee (MCC) Meeting Minutes
November 15, 2022**

ATTENDANCE

MCC Members:

- Susan Fife-Ferris, SPU, MCC Chair
- Ryan Kellogg, PH SKC, MCC Vice-Chair
- Josh Baldi, KC WLRD
- Lorraine Patterson-Harris, KC SWD
- Corina Pfeil, SCA, Kenmore Councilmember (attended for 15 minutes, Kazia Mermel stepped in as back up)

Other Attendees:

Maythia Airhart, KC WLRD	Minty LongEarth, PH SKC	Stephanie Schwenger, SPU
Mohamed Ali, PH SKC	Kazia Mermel, SCA	Linda Van Hooser, PH SKC
Alice Chapman, KC WLRD	Michell Mouton, KC SWD	Dave Ward, KC WLRD
Ashley Evans, SPU	Kristin Pace, PH SKC	Charles Wu, KC WLRD
Enrique Gonzalez, KC WLRD	Emmanuel Rivera, KC WLRD	Madelaine Yun, PH SKC

GENERAL BUSINESS

MCC Minutes

MCC reviewed and approved the October 18, 2022, meeting minutes, with one revision – deletion of an inaccurate sentence in the section about Extended Producer Responsibility (EPR) for all Household Hazardous Waste (HHW).

Announcements

Susan Fife-Ferris announced that City of Seattle employees are now required to work in the office a minimum of two days per week, with telecommuting allowed for the remainder.

DISCUSSION ITEMS

2023-2024 Work Plan and Spending Plan

Kristin Pace provided a high-level overview of the proposed draft of the 2023-2024 Work and Spending Plan. All lines of business developed work plans in coordination and those roll up to the Program-wide plan. Work in the Plan is organized into four categories: Policy, Prevention, Collections, and Operations. The included Spending Plan is based on the existing organizational structure. Updates will be made pending final King County Council decision about the reorganization. Next steps will be to gather feedback over the next two weeks, make adjustments, and bring back to MCC for adoption in December.

MCC Role and Responsibility/Rules of Procedure Update

The MCC rules of procedure were last updated in 2009 and contain outdated language. At their August 2022 meeting, MCC members agreed to convene a sub-committee with an appointed representative for each of the MCC members. Dave Ward presented proposed changes the sub-committee made to the Rules of Procedure document. MCC members agreed that adoption of the proposed changes needs to wait until final decisions are

made regarding Program restructure. They also requested a work session in mid to late January dedicated to discussion of the proposed changes before adoption.

Racial Equity Implementation Plan Update

Minty LongEarth and Enrique Gonzalez, Haz Waste Program Racial Equity team, gave an update on the status of the Program's Racial Equity Implementation Plan, which was adopted in 2018 and concluded in 2021. This year the team has been working on an assessment and recommendations for an update to the Plan. The team has engaged with each line of business in the Haz Waste Program to inform updates to the Implementation Plan and is now planning to meet with the Program agency partners' Equity, Inclusion, Belonging/Equity and Social Justice/Racial Equity colleagues and with the MCC. The team is seeking potential consultants to help draft the Implementation Plan update, which is anticipated to be completed in Q1 2023.

Q3 Performance and Financial Report

Kristin Pace shared highlights from the [Q3 Performance Report](#). Madelaine Yun shared Q3 budget vs. actual expenditures and revenues.

King County Proposed Operational and Structural Changes Update

Josh Baldi gave an update on the status of work related to the County's proposed changes to the Haz Waste Program structure and fund management location. The King County Council is expected to take final action in the next few days on the 2023-2024 budget, which includes the proposed changes. After the Council decision, there will be communication about what the new structure in King County Water and Land Resources Division will look like. Communication about the new structure will be shared with MCC before sharing it with Program staff.

UPDATES

Director's Report

Maythia provided the November Director's Report in writing, including the look-ahead calendar.

EXECUTIVE SESSION

General MCC meeting adjourned at 11 a.m. for an Executive Session.

Next Meeting: December 13, 2022, 1-3 p.m., teleconference